

**Mason District Hospital Board of Director's Meeting**  
**Administrative Conference Room**  
**July 24<sup>th</sup>, 2024**

**Members Present:**

W. Blessman, Chairman  
D. Houghton, Vice Chairman  
D. Bryant, Treasurer  
M. Balbinot, Secretary  
R. Fornoff  
L. Leach  
A. Tucker  
D. Gunter

**Members Absent:**

C. Himmel- excused

**Others Present:**

D. Adcock, CEO  
L. Bonnett, CFO  
K. Canevit, CNO  
S. Noll, MD  
A. Ewalt, RN  
J. Shults, Recorder

**Public Guest:**

Stephanie Howerter, SRC

I. **CALL TO ORDER**

Mr. Blessman, Chairman called the meeting of the Board of Directors of Mason District Hospital to order at 8:00 AM, Wednesday, July 24<sup>th</sup>, 2024.

II. **QUORUM**

Roll call was taken to establish a quorum.

III. **PUBLIC COMMENTS**

A. **Energy Transition Community Grant - Stakeholders**

Stephanie Howerter, Spoon River College, reported that Curt could not be here but wanted to make a suggestion to use the funds to pick up the slack where the McFarland Grant can't for some of the medical programs like EMT's and other programs not covered by that. To utilize it for those students to help get their foot in the door and into employment.

IV. **APPROVAL OF MINUTES**

The monthly meeting minutes of June 26, 2024 were approved by unanimous vote.

V. **OLD BUSINESS**

No old business to be discussed.

VII. **New Business**

A. **Quality Report Out**

Mrs. Canevit welcomed A. Awalt as the new Quality Director. She reported that there would be a lot of changes in quality coming up.

Mrs. Ewalt introduced herself and gave some background of her positions since starting at Mason District Hospital.

Mrs. Ewalt reported that we are going to try to improve our quality of care for patients to try and keep them from coming to the ER. She reported that there are two Care Coordinators in the clinic providing chronic care management to 250 patients. She reported that we are going to continue to work on improving quality goals to achieve shared savings.

Mrs. Ewalt reported that for chronic care management, patients must be on Medicare and have two or more chronic conditions that will last the rest of their life. She reported that patients who go out of town to see a specialist, the notes from their visit may not be sent back to the primary care physician and we work on getting that information to help fill in any gaps in order to stay up to date on patient care. She reported that they spend twenty minutes with the patient non-face to face and we are able to bill insurance.

Mrs. Ewalt reported that a new position was posted for an Employee, Community Health, Education RN. She reported that we are going to reinstate our community health program and revamping this program to promote all the services we offer to the community. She reported that we are going to revamp our hospital wide education to help stabilize our workforce and provide employee support.

Mrs. Ewalt reported that we are going to be revamping our quality report and we are including all the management team in the quality meeting and including them in the data discussions to help drive our Performance Improvement. She reported that we are creating a Joint Commission dashboard to help keep us accountable to all of the action plans we set during the recent visit, so when Joint Commission comes back in 2027, we can show them what we have been doing the last three years.

## VI. **REPORTS**

### A. **Administrator's Report**

Mrs. Adcock reported that she likes to do three or four employee appreciations throughout the year to show our appreciation to the staff for their hard work. She reported that on August 7, 2024, there would be an employee appreciation in recognition of receiving a Gold Seal from Joint Commission. She reported that all employees and the board members would be receiving a t-shirt, an educational handout on Joint Commission and a gold seal for their ID badges. She reported that recognizing that we received a gold seal reflects the care we give to our patients. She reported that on August 8<sup>th</sup>, employees will be asked to wear the t-shirts and there will be a group photo taken. She reported that a press release would be completed and appreciation for the staff.

Mrs. Adcock reported that for planning we did our first focus group looking at the organizational chart. It was reported that we will have a focus group working on our mission, vision and values. It was reported that there will be a focus group with the Foundation. It was reported that all quality data would be reviewed and July has been hard work with planning to come up with a document to be presented in October. It was reported that we are getting input from the front-line staff for planning.

Mrs. Adcock reported that the Golf Outing was held and we raised \$22,000 this year.

Mrs. Adcock reported that Dr. Moazzam would be extending her clinics here.

Mrs. Adcock reported that we would be at the Car Show in August marketing the Springfield Clinic Physicians who come here and focusing on back-to-school things for the kids and giving educational information out.

Mrs. Adcock reported that in October, we would be partnering with Graham Hospital focusing on women's health and reminding them to get their mammograms, etc.

**B. Financial Report**

Mrs. Bonnett briefly reviewed the Financial Report for June 2024, (a copy of the June 2024 Financial Report is attached to and considered part of the permanent minutes on file in Administration).

Mrs. Bonnett reported that for inpatient revenue, we are not meeting our budget by \$725,000. She reported that outpatient revenue was making up for this. She reported that gross patient service revenue was \$51,718,000 which we budgeted \$50,785,000 for \$932,000 favorable. It was reported that contractual, adjustments and accruals we are at \$26,501,000. It was reported that for net revenue of \$27,614 which budgeted was \$27,804 and we were favorable \$530,000. It was reported that wages are favorable by \$561,179, employee benefits were favorable by \$17,000 and work comp was favorable by \$50,000.

Mrs. Bonnett reported that the Physicians fees were unfavorable since the Physicians from Springfield Clinic and Graham have added more days.

Mrs. Bonnett reported that bad debts were unfavorable to budget. It was reported that we are switching our collection agency from Eagle Recovery to a firm in Nebraska that's in the ICAHN network.

Mrs. Bonnett reported that for non-operating revenue \$1.5M vs. \$817,000. It was reported that revenue over expenses was \$2.5M vs. budget of \$446,000. It was reported that on the balance sheet cash is at \$14.9 M in which half of that is in short-term CD's. It was reported that we did receive our cost report settlement of over \$600,000 in June.

Mrs. Bonnett reported that for stats we are at 79.4% of acute patients were Medicare patients. It was reported that we are down 33 patient days year to date. It was reported that inpatient is a positive 23.

Mrs. Bonnett briefly reviewed the Balance Sheet which showed a Total Board Designated Cash and Investment to be \$ .9M.

Mrs. Bonnett reported that for average hours we are limited to 96 hours for inpatients and we are at 103.7 average hours. It was reported that surgery had 58 procedures in June

which is their highest in the last several years. They have 125 more procedures this year compared to last year for 46% increase. It was reported that ambulance had 11% increase vs. last year. It was reported that ER saw 95 more patients than last year for increase of 3.62%, Physical therapy is down 2%, Occupational Therapy did 543 treatments for an increase of 22% and MRI is up 18% or 48 procedures compared to last year. It was reported that total outpatients were up 96 patients or less than 1% vs. last year. It was reported that Senior Advantage was 17% increase from last year and the clinics had 595 more encounters for a 4% increase from last year.

A question was asked if we were still needing another Physical Therapist. It was reported that we are trying to recruit and may have to get a traveler.

**C. AUXILIARY REPORT**

Mrs. Bonnett reported that the Christmas in July sale continues in the Gift Shop through the end of July. It was reported that the Foundation Golf Outing raised \$22,000 and there was a total of 29 teams.

It was reported that they have begun preparations for Oktoberfest and the Cakewalk.

Mrs. Adcock reported that it was decided to have the Foundation Golf Outing held on the third Friday in July every year.

**D. Medical Staff**

S. Noll, MD reported that the Medical Executive Committee of the Medical Staff met on July 8, 2024. Dr. Noll reported that the Medical Executive Committee acknowledged the following resignations:

- Qi Xiao, MD – (Radiology effective 07/09/24)
- Wei Wang, MD – (Radiology effective 08/02/24)

**Mr. Bryant made a motion to accept the resignations from Medical Staff. Seconded by Mr. Houghton. The Ayes carried the motion by unanimous vote.**

S. Noll, MD reported that things were going well in the clinic.

**VII. NEW BUSINESS**

**A. Quality Report Out**

Will be discussed in Executive Session.

**B. Review of Board of Directors By-Laws**

Mr. Blessman reported that we would be reviewing the By-Laws every two years. He reported that some things may need to be addressed and he would be appointing a committee to review those.

**C. Review of Executive Session Minutes**

Mr. Blessman reported that these have been reviewed and it was recommended not to

release them.

**Mrs. Balbinot a made motion to not release the minutes. Seconded by Mr. Gunter. The Ayes carried the motion by unanimous vote.**

VIII. **EXECUTIVE SESSION**

**Mr. Fornoff moved to enter Executive Session at approximately 8:26 AM for the purpose of discussing legal and personnel matters. Seconded by Mrs. Leach. The Ayes carried the motion by unanimous vote.**

IX. **RECONVENE**

The regular Board Meeting reconvened at approximately 8:44 AM.

X. **OTHER**

Discussion took place regarding Optometrist and it was reported that the hospital is continuing to work with Dr. Bobell on this. It was reported that Cassidy would be in Havana three days per week and office will be opening here in the Fall 2024.

It was asked if the hospital has thought about having an Allergist come to the Specialty Clinic. It was reported that the hospital would look at some data for this.

Mr. Blessman reported that there have been discussions with the bank regarding the McFarland Scholarship and making sure that all parties are at the meetings.

Discussion took place regarding the By-Laws processes and requirements.

XI. **ADJOURN**

**Mr. Bryant made motion to adjourn the session at 9:16 AM. Seconded by Mr. Gunter. The Ayes carried the motion by unanimous vote.**

**Respectfully Submitted,**

**Marty Balbinot, Secretary  
Board of Directors**