

Mason District Hospital Board of Director's Meeting
Administrative Conference Room
June 26th, 2024

Members Present:

W. Blessman, Chairman
D. Houghton, Vice Chairman
D. Bryant, Treasurer
M. Balbinot, Secretary
R. Fornoff
L. Leach
A. Tucker
D. Gunter
C. Himmel

Members Absent:

Others Present:

D. Adcock, CEO
L. Bonnett, CFO
K. Canevit, CNO
S. Noll, MD
M. Lannery
J. Shults, Recorder

I. **CALL TO ORDER**

Mr. Blessman, Chairman called the meeting of the Board of Directors of Mason District Hospital to order at 8:00 AM, Wednesday, June 26th, 2024.

II. **QUORUM**

Roll call was taken to establish a quorum.

III. **PUBLIC COMMENTS**

No comments at this time.

IV. **APPROVAL OF MINUTES**

The monthly meeting minutes of May 22, 2024 were approved by unanimous vote.

VII. **New Business**

B. Nuclear Medicine – New Services

Mr. Lannery thanked the Board for supporting the needs of the Radiology Department and the hospital to better serve the public and our community.

Mr. Lannery thanked the Board for approving the nuclear medicine project last year. He reported that it is a different camera but the same model. He reported that the software is new and will help improve GI testing for our Providers and Springfield Clinic Physicians. He reported that with the new software they can track GI bleeds, Gastric emptying, renal studies and white blood cell tracing. He reported that having this service will help patients from having to go elsewhere for testing and nuclear medicine is needed in this community.

Mr. Lannery reported that they deinstalled the old unit yesterday and the new unit will be installed by Friday. He reported that charges are in place and once our MOS company can come and start programming those exams we can start.

Mr. Lannery reported that since we have some new mid-level providers education will be provided to them on what the studies can provide for them and what information they can gather from them. He reported that the hospital will do some marketing on this and informational flyers would be sent out to our providers and providers outside of our area, such as Macomb, Canton and Macomb to make them aware of the new services we offer.

Mr. Lannery reported that we are going to offer a renal mag 3 which is a specialized study for Pediatrics for kidney function. He reported that a patient may have a reaction to contrast or they don't want to increase the dose from CT scan, this testing is not offered anywhere around here. He reported that we have a contracted service with MOS which does service on Tuesdays, Wednesdays and Thursdays.

Mr. Lannery reported that for Phase Two, he would like to hire a full-time nuclear medicine tech. He reported that he's been in touch with someone regarding the process and this would give us five days of service per week and would be \$20,000 per year cheaper. He reported that he would keep Mrs. Adcock posted on how the project is going. It was reported that with the new software, Dr. Perks, Cardiologist, is familiar with the software and will be able to come into the department and manipulate images to get what she wants. Mr. Lannery thanked the Board again for supporting this project.

Mrs. Balbinot made motion to enter Executive Session at approximately 8:06 AM to discuss proprietary information, seconded by Mr. Bryant. The Ayes carried the motion by unanimous vote.

The regular board meeting reconvened at approximately 8:26 AM.

V. **OLD BUSINESS**

No old business to be discussed.

VI. **REPORTS**

A. **Administrator's Report**

Mrs. Adcock reported that from day one, Mr. Lannery has been very passionate about looking at equipment and gathering information on equipment for the Radiology department and she would like to recognize him for this.

Mrs. Adcock reported that in June, the hospital was signed off from Joint Commission and was accredited for another three years. She reported that we are waiting on getting the gold seal so that they can do some marketing about this. She reported that we would create a dashboard so we can keep track of any deficiencies and make sure we are staying on top of them.

Mrs. Adcock reported that for Strategic Planning, Kathy Hull was very complimentary of everyone's engagement in the meetings. She reported that all the managers were asked to read a book and they were all able to talk about what they got from the book. She reported that we did a Span of controlled survey with the managers looking to see how many employees they have, who they report to, etc. She reported that the organizational chart would be revised. It was reported that the frontline staff would be getting an email based on the S.O.A.R exercise. It was reported that in July, we would be collecting information and looking at internal and market data. It was reported that in August, we should have a draft plan and we were able to stay in line with the budget cycle. She reported that we are going to put together work groups and look at the vision, mission and values. She reported that we are looking for volunteers to sit in on focus groups and if anyone was interested to let her know.

Mrs. Adcock provided a handout to the Board which has information regarding all of our providers, APP's and Specialist that provide services at Mason District. She reported that it's important for the community to know what we are providing here.

Mrs. Adcock reported that Dr. Silva, Dermatologist is booked out until September with patients and would like to onboard Emily Ward, PA to start coming in August. She reported that our Specialist' love coming to our hospital and love our hospital.

Mrs. Adcock reported that we could be doing some community education at the Car Show and partnering with Springfield Clinic.

Mrs. Adcock reported that at the Oktoberfest, we would be doing something with Graham Hospital.

B. Strategic Planning Meeting

Mr. Blessman reported that Mrs. Hull was a good resource and very knowledgeable. He reported that she covered a lot of information in a short amount of time and she taught a lot of things as well. He reported that he is looking forward to the next steps and plan for strategic planning.

C. Financial Report

Mrs. Bonnett briefly reviewed the Financial Report for May 2024, (a copy of the May 2024 Financial Report is attached to and considered part of the permanent minutes on file in Administration).

Mrs. Bonnett reported that for inpatient revenue, we are not meeting our budget and are down twelve percent year to date. She reported that outpatient revenue has increased and all outpatient services are doing well compared to budget.

Mrs. Bonnett reported that gross clinic revenue was \$651,000 for May and \$93,000 favorable to budget. It was reported that overall 6.2 million gross patient revenue vs. 5.6

million budget for \$580,000 favorable in May. It was reported that for contractual adjustments, we were unfavorable by \$300,000 due to an increase in volumes. It was reported that net operating revenue was at \$3.3M vs. \$3M based on gross patient revenue for \$281,000 favorable. It was reported that healthcare expenses were unfavorable by \$83,000 year to date but we are receiving some stop loss payments.

Mrs. Bonnett reported that she looked at the last 23 years and we have had an operating gain in the last three years vs. the last 20 years of operating losses. It was reported that revenue over expenses for May was \$540,000 vs. a budget of \$100,000. Year to date was \$2.3M vs. plan of \$350,000 or \$1.9M favorable. It was reported that the 340B program has helped a lot and we are looking at strategies to help employee and patient prescription costs.

Mrs. Bonnett reported that on the balance sheet, cash is up from \$12.9M last month and \$13.8M now due to loan proceeds for the fire alarm system and increased patient receipts.

Mrs. Bonnett reported that on the liability side, Medicare reserves is once again low due to the net receivable from the 09/30/23 filed cost report. This will increase in June when we finally receive the amount due to us from Medicare. We also finalized to 09/30/22 cost report review and received \$18k in June based on findings.

Mrs. Bonnett briefly reviewed the Balance Sheet which showed a Total Board Designated Cash and Investment to be \$.8M.

Mrs. Bonnett reported that numbers were up for Ambulance, ER, Occupational Therapy, Nuclear Medicine, MRI, CT, Senior Advantage and Clinic. It was reported that Immediate Care was down and we would be doing additional marketing for them in the near future.

C. AUXILIARY REPORT

Mrs. Bonnett reported that the Auxiliary will be having a "Christmas in July" sale for items in the gift shop. It was reported that this will take place the entire month of July and will include a variety of inventory.

Mrs. Bonnett reported that the Foundation Golf Outing will be held on July 19, 2024 at Wee-Ma-Tuk and there are still spots for teams.

Mrs. Bonnett reported that there are some Chiefs tickets available if anyone would be interested for the game tomorrow night.

Mr. Blessman reported that last week, he had family that came in for a procedure and it was good to see how busy and pleasant the staff were in the Surgery department. He reported that he met Dr. Biagini and he was very pleasant and gave clear explanation of things. He asked that staff be thanked for the good job they are doing.

Mr. Tucker reported that he knew someone from the community that came in for an outpatient procedure. He reported that the patient did not have anyone to pick him up and they lived nearby and told staff that they would just walk home. He reported that one of the nurses from the Surgery department walked with the patient all the way to their house to make sure that they got home safely. He reported that the patient and his family were very impressed that staff did this.

Mr. Blessman reported that Mrs. Hull stated that the hospital campus is beautiful and the inside of the hospital is very clean. He asked that staff know that this does get noticed.

D. Medical Staff

S. Noll, MD reported that the Medical Executive Committee of the Medical Staff met on June 10, 2024. Dr. Noll reported that the Medical Executive Committee recommended the following:

- Kristen Green, MD – Addendum to privileges for the addition of Cystoscopy

Mr. Bryant made a motion to approval as recommended by the Medical Staff. Seconded by Mr. Tucker. The Ayes carried the motion by unanimous vote.

VII. NEW BUSINESS

A. Professional Advisory

Mrs. Canevit reviewed the Professional Advisory report with the Board. (Copy attached to and considered part of the permanent minutes on file in Administration).

Mr. Houghton made a motion for approval. Seconded by Mrs. Balbinot. The Ayes carried the motion by unanimous vote.

VIII. EXECUTIVE SESSION

Mr. Fornoff moved to enter Executive Session at approximately 8:49 AM for the purpose of discussing legal and personnel matters. Seconded by Mr. Gunter. The Ayes carried the motion by unanimous vote.

IX. RECONVENE

The regular Board Meeting reconvened at approximately 8:58 AM.

X. OTHER

Mr. Blessman reported that we need to approve the software request which was non-budgeted for a cost of \$143,220.

Mr. Bryant made a motion for approval of the Trubridge software request. Seconded by Mr. Gunter. The Ayes carried the motion by unanimous vote.

Mr. Blessman welcomed Mrs. Himmel back.

Mr. Blessman thanked the Executive Team for everything that they have done in the last few months. It was mentioned that the community has noticed things and have seen a presence out in the community and it is appreciated.

Mrs. Adcock reported that they are officially living in the area and they are happy to be here. She reported that it is good to meet people out in the community and get to know them.

Mr. Gunter reported that when you receive emails from the clinic stating that you have an appointment scheduled, it just gives the date and no other information. He asked if this could be changed to give more information.

Mrs. Adcock reported that she would look into this.

Mrs. Adcock reported that they did look into the phone lines at the clinic and they are going to reduce the number of lines. She reported that they improved the phone tree for the prompts to assist patients better.

XI. **ADJOURN**

Mr. Bryant made motion to adjourn the session at 9:06 AM. Seconded by Mr. Houghton. The Ayes carried the motion by unanimous vote.

Respectfully Submitted,

**Marty Balbinot, Secretary
Board of Directors**